

## We can help you,

if you are a refugee and

- ⇒ looking for **employment**, or
- ⇒ further **education** or **training**,
- ⇒ if you might lose your job, or you
- ⇒ are looking for an **apprenticeship** position or a course of **studies**
- ⇒ you would like to have your foreign qualifications recognized
- ⇒ have questions concerning your residence permit

### .What is „to arrange“?

„To arrange“ assists asylum seekers, refugees with a permit in accordance with the statutory „right-to-residence arrangement“ and refugees with a toleration title or a temporary right to stay. We provide support through advice and assistance in searching for a job or apprenticeship position.

## What do we offer?

- **Career counselling**
- **Job application** assistance
- **Internship** and **vocational training** placement
- Guidance on the process of **recognition** of foreign qualifications
- **Social counselling**, especially in matters concerning asylum and residence permits
- Guidance and **training** in various occupational fields
- Planning and implementation of **informative meetings** and **intercultural workshops**
- Mediation between participants, authorities and companies

## About us:



Institut für Berufsbildung  
und Sozialmanagement  
gemeinnützige GmbH

The **Institute for vocational training and social management (IBS) GmbH** works in the area of further education, social counselling and foreign skills approval.



The **Refugee Council Thüringen e.V.** represents the interests of refugees and acts as a network for partners and actors in the field of refugees. The counsel is committed to promoting refugee protection as well as combating prejudice and discrimination.

Please contact us to  
arrange an appointment:

to arrange -  
initiative employment for refugees

### Career counselling

IBS GmbH

Anne Störger, Evelien Willems  
Johannesstraße 112, 99084 Erfurt  
Tel. 0361 - 511500-15  
Fax 0361 - 511500-29  
E-Mail: migration@ibs-thueringen.de

### Social counselling

Flüchtlingsrat Thüringen e.V.

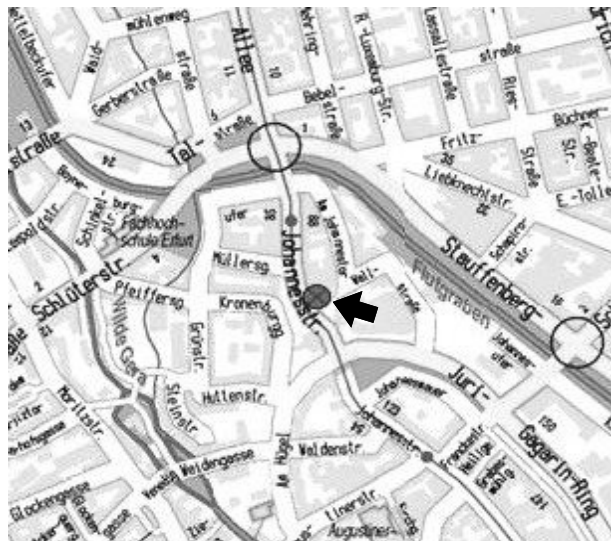
Antje-C. Büchner, Steffi Weber  
Johannesstraße 112, 99084 Erfurt  
Tel. 0361 - 511500-12  
Fax 0361 - 511500-29  
E-Mail: beratung@fluechtlingsrat-thr.de

Travel expenses for public transportation can be  
reimbursed.



### How to reach us:

From the main railway station, take tramline 1 in the  
direction „Europaplatz“ to the „Boyneburgufer“ stop.  
Then walk back approximately 100 m. in the direction  
of the city centre until you reach the last building on  
the left-hand side of the street.



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to arrange - pro job  
Initiative Flüchtlinge in Arbeit



## Career Counselling for Refugees